



Date of Meeting	05 June 2015
P Allen (PA) - Chair E Davoren (note taker) A Lovell (AL) R Pinney (RP) J Warburton (JW) Peter Watson (PW)	A Beeching (AB) J O'Farrell (JO) S Horton (SH) S Williams (SW) B Baker (BB) Elise Ripley (ER) Michele Westwood (MW)
Apologies R Howe (RH) M Raison (MR) G Maxwell (GM)	J Dobinson (JD) M McTaggart (MM) K Rumsey (KR)

Agenda

Item	Discussion
Welcome and Introductions	PA welcomed all. ED introduced Peter Watson to the group.
Previous minutes	Agreed as correct
Matters arising	<p>Election of secretary; annual review arrangements – ED happy to minute steering group meetings. PA extended invitation to group to take on role as secretary, to assist PA with arranging meetings. Anyone interested in this role should approach PA direct.</p> <p>PPG annual report – submitted to NHS England. PA hopes this is an accurate reflection of the work of the group 14/15.</p> <p>Patient representation – PA referred to six population groups as identified by Care Quality Commission. Agreed we have representation from each group within the PPG, with members able to reach out to other harder to reach populations if necessary.</p>
Working Group - reports	<p>Acute Service – rebranded as “priority service” as sub group felt this wording more easily understood by wider patients. Aim to commence service 1 July 2015 – plans for Dr Finucane to speak to local press (ViewFrom, Bridport News, parish magazine)</p>

	<p>to inform patients. SW asked that there be a decision-making flow chart incorporated into any patient leaflet. SW keen to assist practices to reduce demands placed on GPs given increasing workload and recruitment crisis. MW will bring together information already in public domain relating to “choosing wisely” and display online/surgery/social media. Work group to agree messaging and pass to communications group to disseminate. Also plans for display in reception/Jayex boards.</p> <p>Dr Finucane and ED will be working on reception “scripts” to support service and ensure patients are directed to the most appropriate service.</p> <p>Health and Wellbeing – JW updated group regarding plans for a “fun run”, 3 mile run with an aim to get press for PPG. Provisional date agreed 20th September. Some discussion followed regarding whether organising activities should be something the group put their efforts into? AL raised concerns about associated costs with hosting such events as well as issues relating to H&S. Agreed we would be happy to promote events but they should be organised by those best placed to take responsibility e.g. Bridport Runners. PW commended JW on her enthusiasm and suggested we capitalise on this! JW to liaise with Brian from Bridport Runners to discuss how such an event might be organised. MW suggested following the lead of others and suggested a health and wellbeing “fair” with signposting to local organisations offering taster session (SW suggested we could adopt the Art Week format?). He suggested a “soft launch”, building a network of contacts with a view to being part of a larger event 2016 (“don’t show us your advert. Show us a campaign”). AB to start collating information to compile directory of contacts. H&W action plan to be re-worked in line with revised objectives. Next meeting Thursday 25 June @ 14.30</p> <p>Communications Group – KR sent apologies for today’s meeting but had sent summary of her working group’s activities. Group aim to work within H&W and Priority Service groups, sharing any messages as required. Next meeting Tuesday 16 June.</p>
Workplan 15/16	To be amended as above
News and updates	<p>Update from practice – Dr Prathibha Kiran has replaced Dr Webb. Particular interest in women’s health. HCA/phlebotomist started 1.6.15 – funded from hospital bloods ES. PW asked for clarification re. funding in primary care.</p> <p>CQC visit went well – have been advised that practice should attain a “good” (strong) with some outstanding elements. The inspectors appeared to be very impressed with BMC.</p>

Dorset Clinical Services Review – PA updated group re CSR and asked for support to “keep an eye” on any developments in this area. He asked that the group consider how they wish to participate in any public engagement events there may be locally – the challenge of how we engage on behalf of practices. PA felt that the 5 year Forward plan was now being progressed “strong and fast” and that we should be aware of the daily updates regarding implementation in the local press. Certainly there is a drive to bring services closer to home. SW concerned that that the current shortages of nurses/GPs may impact on how these services are delivered. PW intends to make contact with other local PPG chairs in order to ensure the patient voice is as strong as possible. Engagement activity will run between August and September. SW keen for us to “beat the drum re rurality”, in particular issues relating to transport should be put forward on behalf of patients. AL reported that DCC currently reviewing transport locally with a view to offering a “holistic” transport” service that incorporates taking patients to and from medical appointments (review to start in July, no end date confirmed). SW reported that Paul French (Director mental health DCCG) has stated that he considers that models provided for urban areas may not be appropriate in rural locations. Action – discuss in 2-3 weeks’ time – review CSR outcomes – PA to invite those who wish to be actively involved in CSR.

Mental Health – SW briefed PPG regarding the Independent Review of MH Urgent Care Service in West Dorset (report distributed). He remains concerned that self-harming rates are increasing and about the recent media coverage of suicides locally.

He summarised that, initially, 20% cuts were agreed and should have as resulted in an appropriate level of service being maintained in West Dorset. However, following the closure of Hughes Unit beds, we saw a loss of 43%, higher than national recommendations. He did, however, feel that the advocated message of the need for different models of MH in rural areas was finally getting through. PA thanked SW for his briefing.

Practice Manager Surgery – PA and ED reported that the surgery went well. Only one patient attended but there was much to learn from his perspective of his care by BMC. This prompted some discussion regarding patients’ perception of the care provided at BMC. Both SW and Mo raised concerns that many patients were unhappy with the service but felt afraid to speak out, partly through fear of being in some way “blacklisted”. PA keen to ensure we get feedback about what has gone well at BMC as well as finding a way to encourage patients to tell BMC team

	what they really feel about the service, if necessary. Some discussion followed and suggestions were made – agreed to defer to next meeting where appropriate time will be allocated for further discussion.
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FUTURE DATES

TBC

August 2015

October 2015

December 2015

February 2016

Time: 17.30 – 19.00

Venue: Bridport Medical Centre, Health Promotion Room